

# Maywood Volunteer Interest Form



If you are interested in volunteering at Maywood, please complete and return this form. Our Volunteer Coordinator will contact you about potential volunteer projects that fit the interests and skills you indicate on this form. One form per person please. Thank you!

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Best time to call \_\_\_\_\_

Age Group  Under 18  18-25  26-35  36-45  45-55  55-65  65+

Times and Days of Week Available \_\_\_\_\_

Hobbies & Special Interests \_\_\_\_\_

Occupation (past occupation if retired) \_\_\_\_\_

## Please check areas where you have expertise, a hobby, or are interested in general

### **BUILDING AND GROUNDS**

- Land or Forestry Management
- Environmental Engineering
- Gardening and Landscaping
- Manual Labor on trails and park features
- Invasive Species removal
- Wildlife
- Carpentry/Woodworking

### **EDUCATION**

- Birding
- Phenology
- Environmental Education (list grade levels)  
\_\_\_\_\_
- Education in general (list grade levels)  
\_\_\_\_\_
- Leading School Tours or Scouting Tours
- Leading Tours for Adults
- Creating and Implementing Children's or Family Activities or Programs

- Creating and Implementing Activities or Programs for Adults or Seniors

### **FINANCE**

- Accounting
- Fundraising
- Investing and Investment Policy
- Endowments and Legacy Giving (bequests)
- Retail sales and displays (Ecology Store)
- Recruiting new members
- Contacting current or potential donors

### **PUBLICITY AND MARKETING**

- Photography
- Videography
- Writing
- Editing
- Graphic Design
- Proofreading

**Continues on reverse....**

- Creating Displays, Bulletin Boards, Posters
- Creating promotional flyers
- Bulk Mailings
- Marketing or Public Relations
- Distributing marketing materials to area businesses and organizations
- Posting events to online event calendars
- Websites (Creation and Maintenance)
- Representing Maywood at other events (tables, booths)
- Public Speaking events about Maywood (civic groups, church groups, etc.)

**EVENTS AND PROGRAMS**

- Special Events (planning, working at)
- Program planning
- Program hosting (open/close, run AV equipment, collect fees)

- Bicycling
- Food preparation
- Food serving

**ADMINISTRATIVE AND OFFICE**

- Desk receptionist (answer phones, greet visitors, assist with office projects)
- Data entry and record keeping
- Microsoft Word
- Microsoft Excel
- PowerPoint
- Historical Research about Maywood
- Creating and compiling surveys and data
- Creating Displays in the Ecology Store
- Strategic Planning
- Human Resources
- Legal/Law/Non-profit Law

**OTHER:** \_\_\_\_\_

**PREFERRED WORK STYLES**

- |  |   |
|--|---|
| <input type="checkbox"/> I would enjoy taking a leadership role  | <input type="checkbox"/> I prefer to work behind the scenes                     |
| <input type="checkbox"/> I enjoy interacting with the public     | <input type="checkbox"/> I enjoy working in a committee or group setting        |
| <input type="checkbox"/> I enjoy interacting with young children | <input type="checkbox"/> I prefer to work alone or with one or two other people |
| <input type="checkbox"/> I enjoy interacting with teens          |   |
| <input type="checkbox"/> I prefer to interact with adults        |   |

Please include any other information you think we may find helpful:

**Mail completed form to: Maywood, Attn. Volunteer Coordinator, 3615 Mueller Road, Sheboygan, WI 53083**  
**Email to: [Maywood@sheboyganwi.gov](mailto:Maywood@sheboyganwi.gov) Fax: 920-459-4089**

Please note volunteers leading school or scouting tours or interacting with youth 18 and younger are required to submit to a background check. You will be provided with a separate form should this be needed.

**OFFICE USE ONLY**

Date form received \_\_\_\_\_ Processed by \_\_\_\_\_  
 Initial volunteer contact date \_\_\_\_\_  
 Contact method (phone, letter, email, in person, etc.) \_\_\_\_\_